



MEMORANDUM

DATE: October 18, 2019

TO: Mark Perkins, City Administrator

FROM: Lori Obermoeller, Director of Finance

SUBJECT: First Quarter FY 2020 Financial Analysis

Attached is the financial report for the General Fund, the Municipal Enterprise Fund, the Capital Fund, the Sewer Lateral Fund and the Public Safety Fund for the 1st quarter of FY 2020. Some of the fluctuations in both revenues and expenditures worth discussion are as follows:

1. General Fund

a. Revenues

Overall, revenues for FY 2020 are \$5,270 more than revenues for the same time period in FY 2019. Even though the revenues are almost identical to the previous year, below are some of the revenue sources that have increased:

- Licenses & Permits – Up \$61,618 due to an increase in building permits

Below are some of the revenue sources that have decreased:

- Utility Revenues are \$21,459 less than FY 2019 due to a decrease in telephone and cable TV receipts
- Municipal Court Revenues are \$31,177 less due to the new ShowMe software...revenue for the quarter wasn't received until after 9/30
- Other Revenues are \$23,876 less than FY 2019. The SLAIT Insurance Reimbursement was not received in FY 2020 until October, but then we received \$38,000 in FY 2020 for BJC Contract, where we did not receive it in FY 2019. So, the new BJC revenue offset the late SLAIT receipt, making the decrease less than it would have been.

b. Expenditures

Expenditures for the General Fund are \$694,062 less than the same time period in FY 2019, of note:

- Legacy DB Pension Contribution (\$367K) was made in 2nd quarter this year where it was made in September last year—this really affected Police, Public Works and Community Development Departments
- Salaries-Full Time is less than FY 2019 (\$280K) due to Payroll changed to paying in arrears, which means we have 1 less pay roll in FY 2020 than FY 2019 for the 1st Quarter.
- Police Department is also down due to 1 less officer and less OT due to less grant work

While revenues are relatively the same from the previous year, expenditures are down for FY 2020, but mainly due to the timing of the expenditures. Overall, the General Fund is pretty much in line with the previous fiscal year. We budgeted a surplus for FY 2020 of \$128,199, and we ended FY 2019 with a surplus of about \$1M (not including the sale of the Drury property), so it looks like we are definitely on track to make the surplus budget of \$128K.

2. Municipal Enterprise Fund

a. Revenues

Overall, Revenues for the Enterprise Fund are \$54,069 more than what was received in FY 2019. Golf had the highest 1st quarter in over 5 years, which is why golf revenues are up \$26K. Ice was up almost \$29K due to the timing of the Rockets payment. The Rockets payment in FY 2019 was not received in the 1st quarter, where it was received in the 1st quarter for FY 2020.

b. Expenditures

Expenditures are \$891 less than last year. See below for a detailed description of the expenditure fluctuations:

- Golf/Pro-Shop Division – there was an overall decrease of \$10,102 due to the timing of payments
- Ice Arena - an increase of \$2,321 for the purchase of new hockey goals and rental skates, which were budgeted
- Food Service – an increase of \$6,890 which was mainly due to the purchase of a new fridge/freezer, which was budgeted

We budgeted a slight decrease in revenues and expenditures for the Enterprise Fund, but with a deficit of \$33,949. We ended FY 2019 with a bigger deficit than expected due to the ice arena shut downs and due to a decrease in golf revenues. However, with the big increase in Golf revenues for the 1st quarter of FY 2020 and everything else being relatively the same as FY 2019, we may be able to reduce that budget deficit for FY 2020.

3. Capital Fund

a. Revenues

At this time, revenues for the Capital Fund are up \$118,778 from last year at this time due to grants received. Capital Sales Tax is down \$12,115.

b. Expenditures

Expenditures are \$346,417 more than last year at this time due to most of the street overlay project occurring in the 1st quarter instead of later in the year. All current expenditures are within the budget.

The Capital Fund is within what was budgeted for FY 2020.

4. Sewer Lateral Fund

c. Revenues

Sewer Lateral Revenue is up \$1,524 due to timing of the revenue coming in.

d. Expenditures

Expenditures are \$6,416 less than last year.

Overall, the Sewer Lateral Fund was budgeted with a surplus of \$31,700. We are at a deficit of \$18,659 due to revenue not coming in until 2nd quarter, so we are ok in regards to the budget for FY 2020.

5. Public Safety Sales Tax Fund

e. Revenues

The Public Safety Sales Tax revenues are at \$4,960 less than last year at this time. However, we are now allocating interest to this fund, so with the interest revenue, revenues are \$3,593 more than last year at this time.

f. Expenditures

Expenditures are \$8,834 more than last year. All new expenditures for the new police building are budgeted in this fund, so we will continuously see the expenditures increase over last year as those expenditures for utilities and other operational costs start coming in.

The fund balance as of 9/30/19 is \$1,692,431.

Also attached is the Investment report. You will notice that the 1st page is all General Fund money, where the 2nd page is for Capital and Escrow money. In regards to the General Fund investments, the 1st half of the page are investments in Agency Securities where the bottom half includes investments in CDs. You will also notice that with each section, it is sorted by Maturity Date with the earliest maturity being listed 1st. The last part of the 2nd page lists who we purchased the investments from and as you can see, most of them are purchased through Multi-Bank Securities (MBS) with the investment being held at Pershing; all of the others are purchased and held at the financial institution listed.

I would be pleased to respond to any questions.



City of Creve Coeur
Statement of Revenues and Expenditures
As of September 30, 2019
FY 2020

	Annual Budget	Adjusted Budget	YTD Actual	YTD With Encumb	2020 Actual As % of Adjusted Budget	2019 1st Qtr Actual	2019 Actual As % of Budget
<u>General Fund Revenues:</u>							
Property Taxes	696,369	696,369	1,524	0	0.2%	0	0.0%
Sales Tax	5,042,143	5,042,143	1,127,346	0	22.4%	1,155,916	35.9%
Utility Taxes	6,073,309	6,073,309	1,763,103	0	29.0%	1,752,586	22.7%
Intergovernmental	1,719,705	1,719,705	206,825	0	12.0%	196,783	11.7%
Licenses and Permits	1,030,952	1,030,952	307,652	0	29.8%	246,034	23.9%
Charges for Municipal Services	74,000	74,000	22,983	0	31.1%	22,741	22.8%
Municipal Court	690,062	690,062	104,080	0	15.1%	135,257	31.6%
Interest Revenue	200,000	200,000	108,467	0	54.2%	103,516	51.8%
Other Revenues	443,399	465,991	131,716	0	28.3%	155,592	25.7%
Total Revenues	15,969,939	15,992,531	3,773,694		23.6%	3,768,424	24.1%
<u>General Fund Expenditures:</u>							
Legislative Services	239,879	267,779	48,466	0	18.1%	60,348	23.4%
Legal Services	208,168	208,168	30,034	0	14.4%	28,747	10.3%
Administrative Services	649,483	649,583	110,648	25,668	17.0%	139,232	21.6%
Information Systems	240,358	240,358	71,341	56,411	29.7%	80,158	22.8%
Finance Department	519,522	519,522	103,982	24,000	20.0%	120,137	22.1%
Municipal Court	267,389	267,389	45,031	0	16.8%	60,318	23.1%
InterDepartmental	517,725	517,725	195,769	18,500	37.8%	188,017	35.7%
Community Services	124,856	124,856	32,334	0	25.9%	37,007	27.6%
Maint. of Municipal Prop.	363,191	374,867	89,185	19,787	23.8%	98,322	26.0%
Police Department	7,233,997	7,258,840	1,312,744	496,617	18.1%	1,728,265	23.3%
Public Works - Admin.	519,388	519,388	96,220	5,495	18.5%	130,083	24.9%
Street Maintenance	1,642,330	1,642,330	301,640	125,543	18.4%	367,380	22.4%
Health and Environment	799,400	799,400	173,603	597,656	21.7%	177,900	22.8%
Park Maintenance	497,145	497,145	95,854	18,776	19.3%	114,966	23.0%
Community Development	1,754,011	1,754,011	298,383	2,000	17.0%	368,417	23.6%
Total Expenditures	15,576,842	15,641,361	3,005,233	1,390,453	19.2%	3,699,295	23.4%
Total Operating Surplus (-Deficit)	393,097	351,170	768,461			69,129	
Transfers In From Other Funds	135,102	135,102	0			0	
Transfers To Other Funds	400,000	400,000	0			0	
	-264,898	-264,898	0			0	
Operating Revenues Over (under) Expenditures	128,199	86,272	768,461			69,129	



City of Creve Coeur
Statement of Revenues and Expenditures
As of September 30, 2019
FY 2020

	Annual Budget	Adjusted Budget	YTD Actual	YTD Encumb	2020 Actual As % of Adjusted Budget	2019 1st Qtr Actual	2019 Actual As % of Budget
<u>Municipal Enterprise Fund Revenues:</u>							
Golf Course	363,535	363,535	174,360	0	48.0%	148,329	39.0%
Food Service	60,700	60,700	21,427	0	35.3%	22,104	37.1%
Ice Arena	643,185	643,185	120,401	0	18.7%	91,685	13.3%
Capital Contribution	0	0	0	0	0.0%	0	0.0%
Total Revenue	1,067,420	1,067,420	316,188	0	29.6%	262,119	23.3%
<u>Municipal Enterprise Fund Expenditures:</u>							
Golf Course	529,151	529,151	150,645	20,096	28.5%	160,747	30.4%
Food Service	53,066	53,066	20,287	0	38.2%	13,397	27.8%
Ice Arena	519,152	519,152	123,259	9,191	23.7%	120,938	23.0%
Depreciation	0	0	0	0	0.0%	0	0.0%
Total Expenditures	1,101,369	1,101,369	294,191	29,287	26.7%	295,082	26.8%
Total Operating Surplus (-Deficit)	(33,949)	(33,949)	21,998			(32,963)	
Transfers to other Funds	0	0	0			0	
Operating Revenues Over (Under) Expenditures	(33,949)	(33,949)	21,998			(32,963)	



City of Creve Coeur
Statement of Revenues and Expenditures
As of September 30, 2019
FY2018

	Annual Budget	Adjusted Budget	YTD Actual	YTD Encumb	2020 Actual As % of Adjusted Budget	2019 1st Qtr Actual	2019 Actual As % of Budget
<u>Capital Improvement Fund Revenues:</u>							
Intergovernmental	2,151,761	2,151,761	551,544	0	25.6%	563,659	27.5%
Interest Revenue	3,000	3,000	8,714	0	290.5%	0	0.0%
Other Revenues	983,600	983,600	122,180	0	12.4%	0	0.0%
Total Revenues	3,138,361	3,138,361	682,437	0	21.7%	563,659	20.0%
<u>Capital Improvement Fund Expenditures:</u>							
Personnel	89,505	89,505	20,170	673,307	22.5%	20,960	24.7%
Building & Improvements	81,100	117,130	37,735	63,075	32.2%	5,250	1.0%
Park Development Projects	195,000	195,000	10,288	34,094	5.3%	39,378	28.2%
Storm water Projects	250,000	250,000	68	1,023	0.0%	355	0.1%
Street Overlay/Repair	2,469,250	2,469,250	607,717	1,023,727	24.6%	277,097	9.3%
Capital Equipment	210,306	279,797	17,500	83,742	6.3%	4,020	0.8%
Total Expenditures	3,295,161	3,400,682	693,477	1,878,968	20.4%	347,060	7.7%
Total Operating Surplus (-Deficit)	(156,800)	(262,321)	(11,039)			216,599	
Transfers in from General Fund	400,000	400,000	0			0	
Operating Revenues Over (Under) Expenditures	243,200	137,679	(11,039)			216,599	



City of Creve Coeur
Statement of Revenues and Expenditures
As of September 30, 2019
FY2018

	<u>Annual Budget</u>	<u>Adjusted Budget</u>	<u>YTD Actual</u>	<u>YTD Encumb</u>	<u>2020 Actual As % of Adjusted Budget</u>	<u>2019 1st Qtr Actual</u>	<u>2019 Actual As % of Budget</u>
<u>Sewer Lateral Fund</u>							
Intergovernmental	132,000	132,000	582	0	0.4%	0	0.0%
Interest Revenue	200	200	941	0	470.7%	0	0.0%
Total Revenues	132,200	132,200	1,524	0	1.2%	0	0.0%
<u>Sewer Lateral Fund Expenditures:</u>							
Technical & Personal Services	500	500	0	0	0.0%	0	0.0%
Sewer Lateral Reimbursements	100,000	100,000	20,182	0	20.2%	26,598	24.2%
Total Expenditures	100,500	100,500	20,182	0	20.1%	26,598	23.9%
Total Operating Surplus (-Deficit)	31,700	31,700	(18,659)			(26,598)	
Operating Revenues Over (Under) Expenditures	31,700	31,700	(18,659)			(26,598)	



	<u>Annual Budget</u>	<u>Adjusted Budget</u>	<u>YTD Actual</u>	<u>YTD Encumb</u>	<u>2020 Actual As % of Adjusted Budget</u>	<u>2019 1st Qtr Actual</u>	<u>2019 Actual As % of Budget</u>
<u>Public Safety Sales Tax Fund</u>							
Intergovernmental	875,000	875,000	262,334	0	30.0%	267,294	31.4%
Interest Revenue	1,000	1,000	8,553	0	855.3%	0	0.0%
Total Revenues	876,000	876,000	270,887	0	30.9%	267,294	31.4%
<u>Public Safety Sales Tax Fund</u>							
Operating Expenditures	220,600	220,600	22,596	0	10.2%	13,762	24.1%
Capital Expenditures	134,610	134,610	0	42,271	0.0%	0	0.0%
Total Expenditures	355,210	355,210	22,596	42,271	6.4%	13,762	10.2%
Total Operating Surplus (-Deficit)	520,790	520,790	248,291			253,532	
Transfers out to General Fund	135,102	135,102	0			0	
Operating Revenues Over (Under) Expenditures	385,688	385,688	248,291			253,532	

Investments - September 30, 2019

CAPITAL IMPROVEMENT FUND

Investment	CUSIP Tracking #	Instrument	Holder	Quantity	Premium / Discount	Principal	Market Value	YTM	Purchase Date	Maturity Date	Call Date	Years	FTN Int Earned	MBS Int Earned
Citibank Natl Assn	17312Q-H7-7	CD	MBS	245,000.00		245,000.00		2.700%	3/29/2018	3/29/2021		3.0		3,334.68
Stifel BK & TR	86063Q-AB-1	CD	MBS	245,000.00		245,000.00		2.700%	3/29/2018	3/29/2021		3.0		561.82
Total Capital Improvement Fund				490,000.00		490,000.00								3,896.50

ESCROW FUND

Investment	CUSIP Tracking #	Instrument	Holder	Quantity	Premium / Discount	Principal	Market Value	YTM	Purchase Date	Maturity Date	Call Date	Years	FTN Int Earned	MBS Int Earned
East Boston Svgs Bk	27113PCT6	CD	MBS	245,000.00		245,000.00		2.45%	2/28/2019	2/28/2020		1.0		
Security State Bank	1053247A9	CD	1sTEN	250,000.00		246,577.35		2.45%	4/25/2019	4/27/2020		1.0	491.29	
Bank United	066519JV2	CD	MBS	245,000.00		245,000.00		2.45%	5/30/2019	5/29/2020		0.11		
Safra Natl Bank	78658Q7M9	CD	MBS	245,000.00		245,000.00		2.45%	5/30/2019	5/29/2020		0.11		
Total Escrow Fund				985,000.00	-	981,577.35								-
														28282.75

TOTAL INVESTMENTS FOR ALL FUNDS **16,329,861.81**

Total Investments by Holder	1sTEN	1,697,063.84
	MBS	14,239,797.97
	MOSIP	393,000.00
	TOTAL INVESTMENTS	16,329,861.81
	MBS UNVEST CASH	
		16,329,861.81